

EVENT SETUP & SERVICES

The foundation of success!

Complimentary Table & Seating Arrangements

Henry Ford Museum and Lovett Hall feature 60-inch round tables set for eight guests, with white floor-length linen and hurricane lamps, complimentary with served meals. All other locations have permanent tables and chairs reflecting the period and style of that venue. Please consult your planner for more detail.

The **Henry Ford** is pleased to offer three complimentary skirted tables (6- or 8-foot) for each event to accommodate registration, gifts, displays or place cards.

Table numbers and stands are available upon request.

Additional Tables

Seventy-two-inch Round Table

With white floor-length linen and hurricane lamp set for up to 10 guests, \$25 per table.

High Cocktail Table

With white floor-length linen and three votives, \$25 per table.

Low Cocktail Table

With white floor-length linen, four chairs and three votives, \$25 per table.

Six- or eight-foot-long Display Table

With white floor-length linen, \$25 per table.

Candles

All candles or flame must be enclosed in glass and approved in advance by **The Henry Ford**. Please note, due to our historic nature, candles are not approved for all venues or locations. Please consult your planner for more detail.

Coat Check Service

Coat Check Attendant
Recommend one per 100 guests, \$50 each.

Valet

Your guests will appreciate valet service. Consult your planner for a customized quote based on the size, time and location of your event.

Piano

Antique grand pianos are available for Lovett Ballroom and Lovett Lobby. The piano fee helps cover general and historic maintenance, as well as tuning. Pianos may not be removed from venues, \$100 each.