

Professional Photography Request

Requested Date*: _____

Arrival Time*: _____ Number of People in Group: _____

Contact Name: _____

Contact Address: _____

City/State/ZIP: _____

Contact Email Address: _____

Contact Telephone Number: _____ Day of Event Telephone Number: _____

Venues:

The Henry Ford properties are defined as: Henry Ford Museum®, Greenfield Village®, The Henry Ford IMAX® Theatre, Benson Ford Research Center®, Ford Rouge Factory Tour (visitor center, loading area and buses), Lovett Hall, Henry Ford Academy and all surrounding areas owned by The Henry Ford including parking lots and Village Road.

Photography permitted only in Henry Ford Museum, Greenfield Village and surrounding areas.

Henry Ford Museum Greenfield Village

Type of Photo: Wedding Engagement Graduation Family

Photographer's Name: _____

Photographer's Business Address: _____

Photographer's Contact Telephone Number: _____

Fee:

Non-Member Deluxe Package: \$250 for a 2 hour session for up to 15 guests, including photographer(s) and assistant(s) (if applicable). Additional fee will apply for larger parties, not to exceed 25 guests. This package also includes a pre-planning visit for up to 4 guests to either venue on a day of their choice once payment and signed registration form and contract has been submitted and approved.

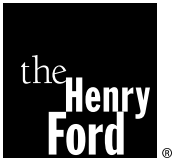
Non-Member Standard Package: \$200 for a 2 hour session for up to 15 guests, including photographer(s) and assistant(s) (if applicable). Additional fee will apply for larger parties, not to exceed 25 guests.

Members: \$150 for a 2 hour session for up to 15 guests, including photographer(s) and assistant(s) (if applicable). Additional fee will apply for larger parties, not to exceed 25 guests.

Fee is waived for guests hosting their event at The Henry Ford.

* Request must be received a minimum of 4 weeks prior to desired date.

*Actual arrival time must be within 30-minutes to guarantee photography session and venue access.



Terms and Conditions

Every person in the group/party must abide by these conditions or risk removal from the premises at the discretion of the Guest Services Leadership Team and/or Security personnel.

1. The photography fee includes admission to Henry Ford Museum and/or Greenfield Village and its surrounding areas for 2 hours for up to 15 guests, including the photographer’s subject(s), photographer(s) and assistant(s) (if applicable). Fee will apply for larger parties, not to exceed 25 guests.
2. Photo sessions are booked on a first-come, first-served basis. Blackout dates may apply. Contact Call Center for availability. All sessions are booked between 9:30 a.m. and 3 p.m. No before or after hours sessions are permitted.
3. Guests will exit venue(s) upon completion of session.
4. Guests may not inhibit the regular flow of traffic or restrict access to any site for our visitors, animals and/or historic transportation.
5. All photography must adhere to standard rules, including no access inside artifact barriers or other access barriers, including architecture. Do not move, sit on, lean against or otherwise touch artifacts, exhibits or facilities. No outside food or beverage, including alcohol, is allowed at any time during the photo session.
6. The photographer will not have the same amount of control over the content of the photograph as he/she would have in a studio setting. The use of backdrops, light umbrellas, large props, live animals and other equipment will not be permitted.
7. Advance approval and photo location credit are required for any published photographs from The Henry Ford.
8. Your party will be assigned a Guest Services Special Event Representative who will act as your escort during the photography session. He/she will have up-to-date venue information that may impact your plans. Please adhere to all directions given by the Guest Services Representative.

When you sign this registration form, you are affirming that the information provided is correct as of the date submitted to The Henry Ford. Your signature also indicates your agreement and willingness to respect and abide by the parameters established by The Henry Ford. Please return a signed copy of this agreement with your non-refundable payment at least four weeks prior to your desired date. A confirmation of your request will be emailed pending approval.

Guest’s Signature: _____ Date: _____

Photographer’s Signature: _____ Date: _____

Guest Services Coordinator’s Signature: _____ Date: _____

Return completed form to:

The Henry Ford/Call Center
20900 Oakwood Blvd.
Dearborn, MI 48124
313.982.6001